Candidate Information Booklet
2018–2019

JULY
11, 18

JANUARY 2019
3-4

SEPTEMBER
6-7

FEBRUARY 2019
1-14

OCT. NOV.
22-2

PCATweb.info
Quick Reference

PCAT Testing Windows:

07/11/2018; 07/18/2018 (Registration Opens 4/2/2018, 12:01 a.m. CT)
09/06/2018-09/07/2018 (Registration Opens 4/2/2018, 12:01 a.m. CT)
10/22/2018-11/02/2018 (Registration Opens 9/5/2018, 12:01 a.m. CT)
01/03/2019-01/04/2019 (Registration Opens 4/2/2018, 12:01 a.m. CT)
02/01/2019-02/14/2019 (Registration Opens 12/20/2018, 12:01 a.m. CT)

Before Testing

- Go to www.PCATweb.info
- Review the online PCAT Candidate Information Booklet (CIB)
- Create or log in to your PCAT account
- Complete registration
- Schedule your PCAT appointment at www.pearsonvue.com/pcat

Test Day

- Arrive at the Test Center 30 minutes before your appointment time
- Have proper IDs
- Do not access any prohibited items until you have completed testing
- Take the PCAT

After Testing

- Receive your Official Score Report on your PCAT Profile within five weeks after the last date of your testing window

PCAT Customer Relations Contact Information

Email: Scoring.Services@Pearson.com
Phone: 1-800-622-3231
Fax: 1-800-727-0811

Monday–Friday, 8:30 a.m. to 5:00 p.m. CT (subject to change)

NOTE: Offices are closed during U.S. federal holidays.

Pearson VUE Call Center and Scheduling Information

Website: www.pearsonvue.com/pcat
Phone: 1-866-508-8836

Monday–Friday, 7:00 a.m. to 7:00 p.m. CT

Keep this booklet for reference. This booklet provides information about applying to take the PCAT, preparing for the test, and receiving PCAT scores. A printable version of this Candidate Information Booklet can also be found at the PCAT website, along with the most up-to-date and complete information about the PCAT.

The information in this Candidate Information Booklet is subject to change without notice.
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Important Notice to Candidates: Please Read

The Pharmacy College Admission Test (PCAT®) is administered in a computer-based test format. For the 2018–2019 testing cycle, the PCAT will be administered on one or more dates in July, September, October, November, January, and February.

Please read this Candidate Information Booklet (CIB) and the frequently asked questions (FAQs) in full (available on the PCAT website at www.PCATweb.info). Following all the policies and procedures mentioned in the CIB and FAQs will ensure you are able to take the PCAT and receive a score.

By registering to take the PCAT, you are agreeing to adhere to all policies and procedures described in the most recent online version of this CIB and stated on the PCAT website.

Ongoing Research

Pearson periodically uses PCAT data for research purposes, such as investigating trends and creating new PCAT test forms. It is possible that your PCAT demographic and score information will be used for research purposes but only when aggregated with others. By taking the PCAT, you give Pearson permission to use your demographic and score information solely for research and development purposes.

The American Association of Colleges of Pharmacy

The American Association of Colleges of Pharmacy (AACP) is the only organization representing the interests of pharmacy education and educators. The AACP endorses the PCAT as the official preferred admissions test for entrance to pharmacy school.
The definitive source for information about the PCAT is www.PCATweb.info. Please refer to this website for the most current information about PCAT policies and procedures, and for answers to FAQs concerning:

- PCAT Testing Windows
- Test Day
- Scoring and Reporting
- Official PCAT Practice Tests
- PCAT Updates

For more PCAT information, view our videos by clicking on the YouTube® icon on our website.

**PCAT Customer Relations Contact Information**

If you are unable to find answers to your specific questions on the PCAT website, you may contact PCAT Customer Relations Monday through Friday, 8:30 a.m. to 5:00 p.m. central time:

- Email: Scoring.Services@Pearson.com
- Phone: 1-800-622-3231
- Fax: 1-800-727-0811

If you email PCAT Customer Relations, please include as much of the following information as possible:

- Your full name
- Your PCAT Candidate Identification Number (CID)
- Where and when you took the PCAT or are registered to take the PCAT (if applicable)
- The names and codes of your designated score recipients (if applicable)
- A full description of your question or problem

Please direct all correspondence by mail that does not include payment of fees to:

NCS Pearson, Inc.
Pharmacy College Admission Test
16885 Collections Center Drive
Chicago, IL 60693

Please direct all correspondence that includes payment of fees to:

NCS Pearson, Inc.
PCAT Customer Relations
19500 Bulverde Road, Suite 201
San Antonio, TX 78259
**Please help us maintain the security of PCAT test items.** If you become aware of any Internet activity that you believe may compromise test security (e.g., discussion in chat rooms or blogs), please contact PCAT Customer Relations so that we can investigate.

To ensure privacy and confidentiality, under no circumstances will Pearson communicate (over the phone or in writing) with anyone other than the candidate who registered to take the exam.

**Pearson VUE Test Center Contact Information**

The definitive source for information about Pearson VUE Test Centers is [www.pearsonvue.com/pcat](http://www.pearsonvue.com/pcat).

The Pearson VUE call center may be contacted at 1-866-508-8836 Monday through Friday, 7:00 a.m. to 7:00 p.m. central time.
About the Test

Test Development

- The PCAT is constructed specifically for use by pharmacy colleges for admission purposes.

- The design and content of the PCAT are determined by the types of abilities, aptitudes, and skills deemed essential by pharmacy colleges and by research concerning the kinds of tests that most accurately predict success in science-oriented courses.

- Periodic reviews of the test content are conducted with deans, faculty, and administrators from pharmacy colleges to ensure that the test items reflect current pharmacy prerequisite and curriculum requirements.

Test Structure

- The PCAT Test Blueprint on the following page lists the content and time allowed for each of the five subtests in the order they appear on the PCAT.

- The listed percentages of item types and content areas included in each multiple-choice subtest are approximate and may vary slightly from test form to test form.

- Included in each of the multiple-choice subtests are a few experimental items that do not count toward your score.

- These experimental items are being tested for future use on PCAT test forms. Because the experimental items are embedded, it is very important that you do your best on all the items and sections of the test.

- When taking the test, you can only work on subtests in the order they are given. You cannot return to earlier ones.

- For a more detailed test blueprint and sample items, please visit www.PCATweb.info, “About the PCAT.”
The Writing subtest presents a prompt or topic, stating a problem that you are asked to address by proposing a solution in an original essay. In the Biological Processes and Chemical Processes subtests, items are presented in a set accompanying a short passage or as stand-alone items. For the Critical Reading subtest, all items are in sets that accompany reading passages. The Quantitative Reasoning subtest consists entirely of stand-alone items, with many of the items presented in a word-problem or problem-solving scenario.

### PCAT Subtests

<table>
<thead>
<tr>
<th>PCAT Subtests</th>
<th>Number and Approximate Percentage of Item Types</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Writing (30 minutes)</td>
<td>1 prompt</td>
</tr>
<tr>
<td>2. Biological Processes (45 minutes)</td>
<td>48 items</td>
</tr>
<tr>
<td></td>
<td>General Biology: 50%</td>
</tr>
<tr>
<td></td>
<td>Microbiology: 20%</td>
</tr>
<tr>
<td></td>
<td>Human Anatomy and Physiology: 30%</td>
</tr>
<tr>
<td>3. Chemical Processes (45 minutes)</td>
<td>48 items</td>
</tr>
<tr>
<td></td>
<td>General Chemistry: 50%</td>
</tr>
<tr>
<td></td>
<td>Organic Chemistry: 30%</td>
</tr>
<tr>
<td></td>
<td>Basic Biochemistry Processes: 20%</td>
</tr>
<tr>
<td>Rest Break (optional): 15 minutes (not included in total testing time)</td>
<td></td>
</tr>
<tr>
<td>4. Critical Reading (50 minutes)</td>
<td>48 items</td>
</tr>
<tr>
<td></td>
<td>Comprehension: 30%</td>
</tr>
<tr>
<td></td>
<td>Analysis: 40%</td>
</tr>
<tr>
<td></td>
<td>Evaluation: 30%</td>
</tr>
<tr>
<td>5. Quantitative Reasoning (50 minutes)</td>
<td>48 items</td>
</tr>
<tr>
<td></td>
<td>Basic Math: 25%</td>
</tr>
<tr>
<td></td>
<td>Algebra: 25%</td>
</tr>
<tr>
<td></td>
<td>Probability &amp; Statistics: 18%</td>
</tr>
<tr>
<td></td>
<td>Precalculus: 18%</td>
</tr>
<tr>
<td></td>
<td>Calculus: 14%</td>
</tr>
</tbody>
</table>

**Note:** Each multiple-choice subtest consists of 40 operational items and 8 experimental items.
Before Registering for the Test

Each candidate must have a user account to register for the PCAT. To set up a user account or access an existing account, click “Log In” in the blue box on the upper right side of the website www.PCATweb.info.

First-Time Users

If you have never created a user account on our website, you will need to click the “Create User Account” link on the Log In screen to create one. You will receive a confirmation email after the account is created. Please note that creating an account is not registering for the PCAT. For registration instructions, see “Registering for and Scheduling the Test” in this booklet.

Returning Users

If you have previously created a user account on our website but do not remember your log-in information, use the “Forgot User Name?” and “Forgot Password?” links to have the information emailed to you.
Registering for and Scheduling the Test

• Please note that all notifications are sent to the email address listed on your PCAT account.

• To take the PCAT, you must first register for the PCAT, and then schedule your seat at a Pearson VUE Test Center.

• Register early. Seating is on a first-come, first-served basis for scheduling at a Pearson VUE Test Center.

• THERE ARE TWO DEADLINES. If you meet the “Registration and Schedule” deadline, you will likely get your preferred testing date, time, and location. If you wait until the “Late Registration and Schedule” deadline, you will be charged additional fees, with no guarantee that you will get your preferred testing date, time, or location.

• **After you complete your registration, you cannot move your registration to another testing window.**

• You must indicate your need for special accommodations at the time of registration, prior to checkout. You cannot add a request for accommodations to an existing registration. If you are requesting accommodations in accordance with the Americans With Disabilities Act of 1990 (ADA) or the ADA Amendments Act of 2008 (ADAAA), see “Accommodations for Candidates With Disabilities.” Please note that you cannot schedule your test with a Pearson VUE Test Center until this paperwork is received and approved.

• For information on mailing payments and documentation, see the “Contact Us” section on pages 2–3 of this booklet.

• For information on testing windows and deadlines, go to [www.PCATweb.info](http://www.PCATweb.info).

• You can only register and schedule for one test date per testing window. If you would like to test more than once during the current testing cycle, you need to register and schedule for different testing windows.

• During registration, identify up to three recipients of your PCAT scores (included in the registration fee). After you complete registration, you **cannot** change or delete your selected score recipients.

• Selecting PharmCAS (code 104) or any number of PharmCAS participating schools counts as only one selection. Please confirm with your selected schools that they are PharmCAS members before you register to take the PCAT.

• Choose a testing window that ensures your transcripts will be received before the pharmacy program’s registration deadline.

• You can change your personal information on your PCAT account only before the “Late Registration and Schedule” deadline for your testing window. Documentation for any changes must be emailed to Scoring.Services@Pearson.com.
• Information on fees can be found in “Fees and Special Services” and the “PCAT Fee Schedule” at www.PCATweb.info.

• If you decide to not show up for a PCAT exam that you have registered for and scheduled, you need to cancel your seat at the Pearson VUE Test Center (www.pearsonvue.com/pcat) AND then cancel your registration on the PCAT etesting site (http://tpc-etesting.com/pcat/) by the cancellation deadline to receive a partial refund. If you were approved for a special accommodation, you must call Pearson VUE Accommodations at 1-800-466-0450 to cancel your seat before canceling your registration. Please note that your absence is not reported to any schools.

How to Register

• Register online at www.PCATweb.info.

• Payment must be made with a valid credit card drawn from a U.S. bank.

• For your payment to be processed, your billing address must match the address associated with the credit card letter for letter.

• Enter your first and last names and address EXACTLY as it appears on the primary ID you will be presenting at the Pearson VUE Test Center when you take the PCAT. (See the section “What You Need to Bring With You on the Day of the Test” in this booklet for lists of acceptable primary and secondary IDs.) It is important that you do not use a nickname or other name that does not EXACTLY match the identification you will present.

• If your first and/or last names do not match your primary ID exactly, you will not be admitted to the test, no refunds will be issued, and your registration will not be moved to another test date within the same or a different testing window. There are no exceptions to this policy.

Sixth Registration or More

After taking the PCAT five times, restrictions may be placed on any subsequent registration, and you may be required to submit additional documentation to support your registration request.

• If documentation is required, you will NOT be allowed to register for the PCAT until sufficient documentation is received and you are notified of approval to test.

• Documentation, if required, must include your name and PCAT Candidate Identification Number (CID), an explanation of the special circumstances that require you to take the PCAT again, and one of the following:
  • A copy of a completed and submitted application to a pharmacy school or to PharmCAS for the upcoming academic year and a transaction confirmation from the institution
  OR
  • A letter on official school stationery from a pharmacy school, administrator, or faculty member recommending that you take the PCAT as well as verifying that you are applying to a pharmacy school for the upcoming academic year
Pearson will review and respond to your written request and documentation within 10 (ten) business days of receipt. Please note that heavy volume may delay the ability to reply within that time frame, so we recommend that a candidate submit documentation well in advance of an examination. Pearson has the right to deny you the ability to test based solely on your previous test administrations.

If your subsequent registration is denied, you can appeal by contacting PCAT Customer Relations (Scoring.Services@Pearson.com). Please use “PCAT Denied” as the subject line and include your PCAT CID and name in the correspondence.

If you take the PCAT test more often than allowed, your scores from each unauthorized test administration will be withheld or canceled and your entire test fee forfeited. You also may be prohibited from future PCAT testing and subject to other actions. This policy has been established to ensure the validity and security of the PCAT exam. PCAT Customer Relations representatives are not authorized to waive or modify the retest policy for any reason.

### Registration Confirmation

- Immediately after your online registration is received and your credit card payment is processed, you will receive an email notice with information about accessing your Registration Confirmation and how to schedule your appointment to take the PCAT at a Pearson VUE Test Center.

- The Registration Confirmation verifies that you have successfully registered to take the PCAT. Until you have successfully scheduled your testing date, time, and location with Pearson VUE, your two-step registration process is not complete.

- If there is an error in your name on the Registration Confirmation, you must contact PCAT Customer Relations no later than the “Late Registration and Schedule” deadline for your testing window. Your first and last names must match exactly the primary form of ID you will be presenting on test day (no nicknames).

### Scheduling With a Pearson VUE Test Center

- It is strongly suggested that within 24 hours of receiving your Registration Confirmation email, you schedule your preferred testing date, time, and location to take the PCAT at a Pearson VUE Test Center. If you delay scheduling with Pearson VUE, you are less likely to get your preferred testing date, time, or location. Please note that you cannot schedule an appointment with Pearson VUE until you have received your registration confirmation.

- To schedule your preferred testing date, time, and location, go to www.pearsonvue.com/pcat and click “Schedule Online.”

- Be sure to have your PCAT CID available because you will need it to schedule.

- If this is your first time taking the PCAT, you will need to click “Create account” to verify your personal information and then create a user name and password within the Pearson VUE scheduling site. You will receive a web account confirmation email when you finish this process.

- If you have previously taken the PCAT, you need to enter your Pearson VUE user name and password to schedule your preferred testing date, time, and location. Please note this may be a separate login from the one you used to register and pay for your exam.
• After you have logged in, you must first confirm that your personal information is displayed correctly. (This information is not editable through Pearson VUE. Your email address can be corrected when logged in to your PCAT account. Any other corrections should be requested through Pearson PCAT Customer Relations at Scoring.Services@Pearson.com.)

• Click the “PCAT: Pharmacy College Admission Test” link and then click “Schedule this Exam” to schedule your preferred testing date, time, and location. Proceed through the on-screen instructions to select your testing date, time, and location. Please take sufficient time to carefully read the check-in policy and the cancellation policy before finalizing your selections.

• If you are having difficulty scheduling your exam, please immediately contact the Pearson VUE call center at 1-866-508-8836.

• If you are requesting any special accommodations, you must receive approval from PCAT Customer Relations prior to scheduling with a Pearson VUE Test Center. When approved, you need to call Pearson VUE Accommodations at 1-800-466-0450 to schedule your testing date, time, and location, and to ensure that you receive your approved accommodations. You must inform the VUE Accommodations Coordinator that you are requesting a special accommodation when you call to schedule your exam.

• We strongly suggest that you review the Pearson VUE tutorial and practice exam at www.pearsonvue.com/athena prior to testing at a Pearson VUE Test Center.

Scheduling Confirmation

• After you have successfully scheduled your preferred testing date, time, and location with Pearson VUE, you will receive a PCAT Scheduling Confirmation email.

• This email contains your confirmed date, time, exact testing location, directions to the Pearson VUE Test Center, and the testing rules.

• It is recommended that you print and bring this confirmation with you to the Test Center on your test day.
Fees and Special Services

- All PCAT fees are listed in the “PCAT Fee Schedule” at www.PCATweb.info.

- All PCAT fee payments are processed immediately upon receipt.

- Processing of fee payments does not ensure that you will receive your preferred testing date, time, or location or be admitted to the test.

- If your registration does not meet the requirements in the most recent version of the CIB on the PCAT website, your registration with Pearson and your scheduling with Pearson VUE may be canceled.

- All PCAT fees are subject to change without notice.

Registration Fees

Paying the registration fee entitles you to:

- Register online at the PCAT website and schedule with Pearson VUE
- Take the test as long as all requirements and deadlines are met
- Receive an unofficial Preliminary Score Report given at your Pearson VUE Test Center
- Access your printable Official Score Report online for one year from your test date
  - There is a yearly fee that you will need to pay for each year beyond the first year that you wish to access your printable Official Score Report.
- Send Official Transcripts to three recipients that you specify at registration
  - If you wish to add recipients after you submit your registration, you must pay the Additional Transcript Fee for each recipient requested.

Late Registration Fee

You receive all the same things as the Registration Fee, as long as you meet all the requirements and deadlines.

Online Practice Tests and Study Guide

- **Online Multiple-Choice Practice Test:** Includes access to practice tests for the four PCAT multiple-choice subtests and provides a printable diagnostic score report for each subtest and for the Composite score. Fees are nonrefundable.
Online Writing Practice Test: Includes access to practice tests for the PCAT Writing subtest and allows you to compose an essay, score it using an electronic scoring system, and print out a score report. Fees are nonrefundable.

PCAT Study Guide: A downloadable document with complete information about the structure and contents of the PCAT, scoring information and sample essays for the Writing subtest, and examples of test items for each content objective assessed for the multiple-choice subtests. Fee is nonrefundable.

See “Practice Test” on www.PCATweb.info for more information.

Requesting Additional Official Score Reports

- PCAT scores are available for reporting up to 5 years after your test date.
- Your PCAT Registration Fee includes access to your PCAT score for one year from your exam date.
- If you need to purchase another copy of your Official Score Report, log in to your PCAT account at www.PCATweb.info and select “Score Report” from the top menu.
- You will be able to view your additional Official Score Report online for one year from the date of purchase.

Requesting Additional Official Transcripts

- Additional Official Transcripts may be requested by logging in to your PCAT account at www.PCATweb.info and selecting “Transcripts” from the top menu. You must pay a fee for each Official Transcript recipient request made after you submit your registration. If you chose not to designate three score recipients when you registered or if you wish to add additional score recipients, you must pay the fee for each additional recipient requested.
- Pearson will send additional Official Transcripts within two weeks of the receipt of your request.
- If your request for additional Official Transcripts is received during a PCAT testing window, it will be processed when scores are released. It takes approximately 2 to 3 weeks from the date you mail your request for the school to receive your Official Transcript and get it to the proper department. Check with the school to ensure that the Official Transcript was received.
- Up to five previous tests earned within 5 years prior to the date that Official Transcripts are requested will be included, with percentile ranks earned before July 2016 converted to equivalent current percentile ranks.
- Scores more than 5 years old, invalidated scores, or test results when the “No Score” option is chosen are not reported.

Verifying Your Scores

Before you request a verification (for the four multiple-choice subtests) or rescore (for the Writing subtest), please note:

- Official Scores must be released before you can submit your verification or rescore request.
Pearson’s scoring methods are highly reliable and accurate. Rarely does rescoring the multiple-choice subtests or the Writing subtest result in a score change.

The Verification Fee does not entitle you to a copy of the test items or your essay.

If a score changes as a result of rescoring your multiple-choice subtests, your corrected Official Score Report will be available online, corrected Official Transcripts will be sent to any institutions you had requested, and you will be reimbursed for the Verification Fee payment.

Please allow 10 business days for rescoring of multiple-choice subtests.

The procedure for rescoring and reporting the Writing subtest takes longer than the procedure for rescoring the PCAT multiple-choice subtests.

If rescoring your Writing subtest results in a score that is either higher or lower than your original score, you will not be reimbursed due to the processing fees incurred by Pearson. However, a corrected Official Score Report will be available online, and corrected Official Transcripts will be sent to any institutions that you had requested.

To have your multiple-choice scores verified by rescoring and/or your Writing subtest rescored, write to Pearson and include the following:

- The name of the test—PCAT
- The date you took the PCAT
- Your complete name and your PCAT CID
- A money order displaying your name made payable to Pearson to request only a rescoring of the multiple-choice subtests, only a rescoring of the Writing subtest, or both

Mail your request along with the fee payment to the appropriate address listed in the “Contact Us” section on pages 2–3 of this booklet.

All requests and fees must be received no later than 60 days following the end of the testing window in which you took your exam.

Rescheduling Your Exam With Pearson VUE

- You must log in at the Pearson VUE website, click on your upcoming appointment, and then click “Reschedule” to reschedule your test date.

  **Note:** If your appointment was scheduled with approved ADA or ADAAA accommodations, you must call Pearson VUE Accommodations at 1-800-466-0450 first to reschedule your appointment.

- To reschedule your exam **within the same testing window**, you will need to follow the procedures described at the Pearson VUE website: [www.pearsonvue.com/pcat](http://www.pearsonvue.com/pcat).

- You will receive a “Registration Rescheduled” email to confirm this change.

- **You cannot reschedule an exam to a different testing window than you originally registered for.**
Canceling Your Registration

- To cancel your registration online, you need the same credit card you used for registration.

- To receive a partial refund of your Registration Fee, you must complete these two steps prior to the cancellation deadline for the appropriate testing window:

  1) Cancel your appointment at Pearson VUE (www.pearsonvue.com/pcat)

     **Note:** If your appointment was scheduled with approved ADA or ADAAA accommodations, you must call Pearson VUE Accommodations at 1-800-466-0450 first to cancel your appointment.

  2) Cancel your registration on the PCAT site (https://tpc-etesting.com/pcat/)

- If you cancel your registration by the cancellation deadline, you will receive a refund equivalent to half of the original Registration Fee. The remainder of your Registration Fee, and of any additional fees paid at the time of registration, is retained to cover necessary expenses for processing your registration and holding space at the Test Center. Refunds are in U.S. dollars. Cash refunds are not available. Refunds are not given if you do not follow the cancellation procedures.

- If you dispute your credit card charges or if you do not pay for your exam, your scores will not be released until payment is received.

- If you have lost your credit card or it has been replaced since you registered, you may still cancel your PCAT registration online. It takes approximately 6–8 weeks for the refund to be sent to the address supplied on your PCAT profile. If your address has changed or if you wish to confirm the mailing address on file, please email PCAT Customer Relations with your correct address within three (3) business days of requesting the cancellation.
Accommodations for Candidates With Disabilities

Pearson provides testing accommodations for candidates with disabilities at no additional charge, in accordance with the Americans With Disabilities Act of 1990 (ADA) and the ADA Amendments Act of 2008 (ADAAA). If you are a candidate who has a physical impairment or limitation described as a disability under ADA and the ADAAA, you may request special testing arrangements.

You must indicate your need for a special accommodation at the time of registration. A request for accommodation cannot be added to an existing registration.

For a special accommodation to be considered, you must submit documentation that includes a signed HIPAA Consent Form (see “Documentation Instructions and HIPAA Form” under “Resources” at www.PCATweb.info) and a current letter from an appropriate professional authority describing the nature of your functional limitation in relation to taking the PCAT test and the specific accommodations you are requesting for testing.

Your HIPAA Consent Form and letter must be submitted by email (scanned and attached), fax, or mail. We recommend that you register and submit the required documentation before the “Registration and Schedule” deadline prior to your desired testing window; otherwise, your preferred Test Center may become unavailable. Complete documentation must be received no later than the “Late Registration and Schedule” deadline for your preferred testing window.

Your request will be reviewed by Pearson, and you will be notified whether your request for special accommodations has been approved or denied. If your request is denied, you may appeal the decision by following the procedure described below (see “Appeal of Decisions”). The Pearson VUE Test Center will be notified of the accommodations that you have been approved to receive.

Please refer to the PCAT website for complete information concerning how to request special accommodations. If you have any questions after referring to the information on the PCAT website (www.PCATweb.info), please email (Scoring.Services@Pearson.com) or call PCAT Customer Relations (1-800-622-3231).

Additional Documentation

Additional documentation may be required if you do not provide sufficient documentation or request changes to any accommodations initially requested. To process a request for an accommodation, the additional supporting documentation must be received by Pearson no later than the “Late Registration and Schedule” deadline for your preferred testing window.

Appeal of Decisions

If your requested accommodations are denied or modified and you wish to appeal this determination, you may email Pearson’s ADA Coordinator (Scoring.Services@Pearson.com) to request an appeal of Pearson’s decision. Within 30 days of Pearson’s receipt of your notice of appeal, Pearson’s ADA Coordinator, general counsel, and any experts and consultants that Pearson may deem appropriate and necessary will review the appeal, and you will be notified of the decision.
At the Pearson VUE Test Center

Test Day Schedule

• You need to arrive at your scheduled Test Center 30 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary sign-in procedures.

• If you arrive more than 15 minutes late for an exam, you will be denied admission, and you forfeit your PCAT Registration Fee and any other fees paid for optional services.

What You Need to Bring With You on the Day of the Test

You will not be admitted to the test without the following:

• Two forms of original (no photo copies), valid (unexpired) IDs—one form as a primary ID (government-issued with name, photo, and signature) and one form as a secondary ID (with only name required).

NOTE: Your first and last names on your primary ID must match exactly to your registration or you will be denied entrance to the exam. If you are denied entrance to the exam, no refunds will be issued and your registration will not be moved to another test date or testing window. There are no exceptions to this policy.

Acceptable forms of primary valid, government-issued, unexpired IDs with photograph and signature include:

• Passport
• Driver’s license
• Military ID
• Government-issued identification card
• Alien registration card
• Canadian Health Care Card

Acceptable forms of secondary valid, unexpired IDs include:

• Major credit card/debit card (e.g., American Express, MasterCard, Visa) with or without a photograph
• Library card
• Student ID
• Utility bill (with your first and last names and address appearing exactly the same as on your primary form of ID)
• Any government-issued ID without a visible signature, or with an embedded signature, if the name matches the name and signature on the primary ID
It is strongly recommended that you bring several forms of ID with you in case there are any questions.

An additional primary ID may be used as a secondary ID if necessary.

Admittance to take the exam does not guarantee the acceptability of your IDs or that your exam will be processed.

All reported cases of questionable identification are subject to review and approval by Pearson in its sole discretion.

Any candidate who provides false identification or misrepresents his or her identity at any time will be dismissed from the testing room and have his or her scores canceled. Pearson may consider further legal action in such cases.

You will be denied access to the testing room if you do not:

- Have appropriate, valid, unexpired IDs
- Arrive on time for the start of the test
- Sign the Pearson VUE Candidate Rules Agreement
- Allow your digital photo, fingerprint, or palm vein pattern (where available) to be taken

Visitors are not allowed at any time in the testing room.
**Prohibited Items Policy**

Prohibited items include, but are not limited to:

- Food/snacks
- Beverages
- Books
- Papers
- Highlighters
- Rulers
- Notes
- Earplugs
- Calculators (including watch calculators)
- Cell phones
- Recording devices
- Cameras
- Headphones
- Watches
- Any other electronic devices or reference materials
- Any hat with a bill or brim unless it is worn for a religious or medical reason that has been pre-approved by Pearson*
- Any article of clothing, jewelry, or accessory containing any information (whether as a design or otherwise) that may be reasonably related to the assessment

*If you require an accommodation as an exception to any of the above items, you must submit a written request to PCAT Customer Relations providing the appropriate documentation explaining the need for this accommodation.

Do not bring any prohibited items to the Test Center.

You will NOT have access to any purses, cell phones, or backpacks during the exam. These items must be stored in a designated secure area provided at the Pearson VUE Test Center.

All electronic devices must be turned off while in the secure area. If your cell phone rings or makes any noise while in the secure area, your test will be invalidated and your testing fees will not be refunded.

If, at the rest break, you must access a personal item, such as an item needed to take to a restroom, this is allowed. However, if you access any other prohibited item from the secure area (cell phone, backpack, study notes, etc.), your test will be invalidated and your testing fees will not be refunded. If you access, check, or turn on your cell phone at any time during your testing session (including during your break), your test will be invalidated and your testing fees will not be refunded.

**IF YOU ARE FOUND TO HAVE VIOLATED THE PROHIBITED ITEMS POLICY IN ANY WAY, YOUR PCAT SCORES WILL BE INVALIDATED, NO REFUNDS WILL BE ISSUED, AND YOU WILL NOT BE ALLOWED TO TRANSFER TO A DIFFERENT TESTING WINDOW.**

Neither Pearson, its affiliated companies, agents, contractors, nor the Pearson VUE Test Centers assume responsibility for the theft, loss, or damage to any prohibited electronic device or other personal property brought into the Test Center or left in your car.
Test Center Rules and Sign-In Procedures

- As part of the sign-in procedures, you will be given a “Pearson VUE PCAT Candidate Handout” and a “Pearson VUE Candidate Rules Agreement” to review and sign electronically.

- Be prepared to show two (2) forms of valid, unexpired ID as described in the section “What You Need to Bring With You on the Day of the Test.”

- Your digital photo, signature, fingerprint, and palm vein scan (where available) will be taken before you begin your exam.

- You will be provided with an erasable notebook and marker that can be used during your exam.

During the Test

Pearson reserves the right to take any action necessary for a candidate’s failure to comply with the test administration regulations or with a proctor’s directions, including (but not limited to) canceling PCAT scores and/or barring the individual from future testing.

- The proctor will show you to a workstation where a computer will be ready for you to begin your exam. Your proctor will ensure that the exam is ready and waiting for you to begin and can answer any other questions you may have. Follow all the rules and instructions explained by the Pearson VUE Test Center staff.

- Earplugs or noise-reducing headphones may be offered to you by a proctor if you wish to use either during the exam.

- A nonscientific standard calculator will be available by clicking on the icon in the upper left corner of each item during the Biological Processes, Chemical Processes, and Quantitative Reasoning subtests.

- For the Chemical Processes subtest, a periodic table including each element’s symbol, atomic mass, and atomic number will be available by clicking on “Periodic Table” in the lower left corner of each item.

- During your exam, a proctor sits in a viewing room with a direct line of sight to all the testing stations. Testing sessions are audio- and video-recorded, and the proctor can view each station independently on a monitor as well.

- You need to read and electronically sign the Acknowledgment page before starting your exam:

> If you do not click the “Yes” button to symbolize your signature and to accept the terms of the Acknowledgment, you will not be allowed to test and your fees will not be refunded. There will be no exceptions to this policy.

- At the time for the scheduled rest break (immediately following Part 3, Chemical Processes), a break screen will appear. The rest break is optional; however, if you choose to take the break, raise your hand, and a proctor will place the exam into the break mode and escort you out of the testing room. Please note that the 15-minute break is timed on the computer. If you are not back to your testing station before the break is over, the next section will automatically begin. If you take a break in addition to the one that is scheduled, you will not be able to make up any lost testing time.
• Any candidate who leaves the testing room before or after the scheduled break must first receive permission from a proctor and be escorted while outside the testing room.

• You may not leave the building during breaks.

• You may not ask questions about the exam after it begins.

• Report any suspicious behavior or violation of rules to your proctor by raising your hand during the exam or informing the proctor at the rest break or after the testing session.

• You will receive a printed unofficial Preliminary Score Report before leaving the Pearson VUE Test Center that will show your scaled scores and percentile ranks on each multiple-choice sub-test and for the Composite score. This is not equivalent to an Official Score Report or an Official Transcript. The scores displayed on this report are still pending verification by Pearson and therefore the Preliminary Score Report is not official.

• Any candidate who gives or receives assistance during the test will be required to turn in all test materials immediately and to leave the testing room. In such a case, the candidate’s test will not be scored, no fee payments will be refunded to the candidate, and legal action may be taken.

• If your scores are canceled because of your failure to comply with Pearson’s testing policies, your scores will not be reported and your fees will not be refunded. Please note this test will count as one of the five tests that each candidate is allowed to take.

No Score Option

At the end of the test, you will be able to choose the “No Score Option.” If you do not want your test scored, click the button that states “No, I do not want my test scored and do NOT want my scores reported to anyone.”

Choosing the “No Score Option” means that scores will not be reported to you or to any of your selected score recipients. This request is irrevocable, fees will not be refunded, and any later requests to score your test and report your scores will not be considered. This test will count as one of the five tests that each candidate is allowed to take.

Test Center Closings and Delayed Starting Times

Adverse conditions (such as extreme weather or a power failure) or other circumstances may make it necessary to cancel the administration of a test or to delay the beginning of testing for some time period.

• Do not call the Pearson VUE Test Center to determine whether testing has been canceled or delayed. If a Test Center has a delay or cancellation, Pearson VUE will contact candidates directly via phone or email to notify them of the cancellation and reschedule their appointment.

• If you cannot appear for a test date due to hazardous weather or another calamity, you must email PCAT Customer Relations no later than 3 days after the test date and provide an explanation and documentation for your failure to appear on the testing date.

• If your testing has been canceled by Pearson or VUE, Pearson will not be held responsible for any expenses incurred beyond the cost of the exam, including but not limited to travel expenses and lost wages on the day of the exam.
Test Administration Concerns

After the exam, you will receive an email from the Pearson VUE Test Center that administered your exam. Please take the time to answer a few short questions concerning your testing experience.

- Please email PCAT Customer Relations no later than 14 days following the end of the testing window in which you took your exam with any concerns or questions about the manner in which the Pearson VUE Test Center or its proctors administered the exam.

- Your response should include a thorough description of any incident including the date, type of incident, names of individuals involved, VUE incident report number (if applicable), and contact information so Pearson can follow up with you if needed.

- Please allow 3 to 4 weeks from the receipt of your email for any response.
How Your Test Is Scored

- The multiple-choice subtests are scored electronically.
- The Writing subtest is scored through a process that includes both trained scorers and Pearson’s Intelligent Essay Assessor™.
- Pearson uses computerized and manual quality-control procedures to ensure the accuracy of all test scores.
- The Official Score Report is the only official information available to you containing your PCAT results. The unofficial Preliminary Score Report you received at the Pearson VUE Test Center at the time of testing is not considered official.
- Lists of test items, responses, or a copy of your Writing essay are not available for review.

Score Reporting

- Within 5 weeks following the end of the testing window in which you took your exam, your Official Score Report will be available online for one year from the date of your test administration, and Official Transcripts will be sent to the institutions you designated to receive your scores.
- Your PCAT scores will be reported on your Official Transcript unless you selected the “No Score Option” at the time of your test administration.
- Pharmacy schools will only accept Official Transcripts. Neither the Preliminary Score Report you received at the Test Center nor the Official Score Report available online can be submitted to a school in lieu of an Official Transcript.
- Under no circumstances will scores be reported over the phone, in an email, or faxed.

Interpreting Your Official Score Report

- Scores on the Official Score Report are reported as scaled scores and percentile ranks for each of the four multiple-choice subtests and as a Composite score for the combined multiple-choice subtests. All percentile ranks are based on current norms in effect as of July 2016.
- Writing subtest scores are reported as the candidate’s earned score, along with an average score for all candidates taking the exam during the previous 12 months.
- For an example of an Official Score Report see “Sample Official Score Report” under “Scoring and Reporting” on www.PCATweb.info.
• Pearson does not set a passing or failing score for the PCAT. Individual pharmacy colleges establish their own score criteria. If you are interested in the score criteria for any particular pharmacy college, please consult with that college. Generally, pharmacy colleges consider test results in combination with other information, such as high school and undergraduate records, references, and personal interviews.

Replacement Official Transcripts

If your specified pharmacy college has not received your Official Transcript 7 weeks after the last test date in the testing window, you are eligible to receive a replacement Official Transcript, provided the proper recipient code and school were specified. You must email your request to PCAT Customer Relations no later than 10 weeks after the last testing date in the testing window. Requests received after 10 weeks must be accompanied with the appropriate fees (see www.PCATweb.info).

Cancellation of Scores by Pearson

• Pearson reserves the right to cancel any PCAT test scores if an irregularity occurs that results in a faulty test administration (e.g., a disruption, cheating incident, or other event compromising the integrity of the test).

• Pearson adheres to a standard of test administration and test security standards that require the review of all PCAT scores and administrative conditions.

• Pearson reserves the right to cancel or decline to score any test believed to be obtained in a questionable manner, which includes testing/administrative irregularities, misconduct, noncompliance with policies, plagiarism, or any other reason that would invalidate the score.

• Cancellation of a score as a result of a violation of these policies in no way suggests that cheating or any other inappropriate action has occurred. Score invalidation is a technicality and is sometimes necessary to maintain the integrity of the test and to ensure that test scores are as accurate and as reflective of each candidate’s ability as possible.

• All score cancellations and invalidations are held in confidence, with the reason for the cancellation disclosed only to the candidate, except in certain group cases.

• When scores are canceled after the results have already been reported, all Official Transcript recipients are notified that the scores have been canceled. Usually the reason for cancellation is not disclosed, except in certain cases involving groups of candidates.

• At Pearson’s discretion, the Registration Fee may be refunded after testing if the candidate is found not to have been responsible for the irregularity that caused the score cancellation.

• A candidate whose scores are canceled may register to take the PCAT again during another future testing window and pay all applicable fees. Exception: Pearson reserves the right to withhold this option, and any request to take the test again will be evaluated by Pearson with consideration for the reason that the score was canceled.
Cancellation of Scores Due to Testing Irregularities

Testing irregularities are problems that occur during a test administration. These irregularities include, but are not limited to, possible compromises to the test, inappropriate seating or timing, disruptions to a test administration (such as a power loss or a natural disaster), misconduct, candidates’ misrepresenting identity, receiving or providing assistance of any kind during the test, failing to comply with test administration regulations or with directions given by the proctor, having prohibited materials in the testing room, creating a disturbance (such as talking during testing, letting a cell phone ring during testing, or any other action deemed disruptive by the Test Center staff), and violating any other Pearson test administration policy, as described in this Candidate Information Booklet or on the PCAT website.

If a testing irregularity occurs, Pearson will examine the situation and determine what corrective action is warranted, including not scoring exams or canceling scores.

Cancellation of Scores Deemed Invalid for Any Other Reason

Pearson may cancel scores if, in its sole discretion, other substantial evidence suggests that the scores are invalid. Evidence suggesting that scores must be invalidated include, but are not limited to, inconsistent performance on different parts of the test, plagiarism (i.e., quoting, paraphrasing, or using language that appears in published or unpublished sources without attribution), essay text similar to text found in essays written by other PCAT candidates, and item responses or essays that are in any way not produced exclusively by the candidate. Before canceling a score for any of the reasons listed in this paragraph, Pearson will notify the candidate and provide an opportunity for the candidate to submit an explanation. The candidate will then have 60 days from the date of notification to respond. Pearson will review any information submitted by the candidate in response to the notification of score cancellation and will notify the candidate regarding the outcome of the appeal within 30 days of the date the appeal is received.
## 2018–2019 Important PCAT® Dates

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* Register with PCAT and schedule with Pearson VUE, as seating is on a first-come, first-served basis.

** Last day for registering with PCAT and scheduling with Pearson VUE (late fees apply). The “Late Registration and Schedule” deadline will result in additional fees (nonrefundable), with no guarantee that you will get your preferred testing date, time, or location.

*** To receive a partial refund, cancel your seat at Pearson VUE and cancel your registration on the PCAT site.