At the Pearson VUE Test Center

Test Day Schedule

• You will need to arrive at your scheduled Test Center 30 minutes before your scheduled appointment time. This will give you adequate time to complete the necessary sign-in procedures.

• If you arrive more than 15 minutes late for an exam you will be denied admission, and you will also forfeit your PCAT Registration Fee and any other fees paid for optional services.

What You Need to Bring With You on the Day of the Test

You will not be admitted to the test without the following:

• Two forms of original (no photo copies), valid (unexpired) IDs—one form as a primary ID (government-issued with name, photo, and signature) and one form as a secondary ID (with name and signature).

• Any government-issued ID missing a visible signature, or that has an embedded signature, can be supplemented with an original (no photo copies), valid (unexpired) ID that has at least a matching name and signature.

• NOTE: Your first name and last name must match exactly to your registration or you will be denied entrance to the exam. If you are denied entrance to the exam, no refunds will be issued and your registration will not be moved to another test date or testing window. There are no exceptions to this policy.

Acceptable forms of primary valid, government-issued, unexpired IDs with photograph and signature include:

• Passport
• Driver’s license
• Military ID
• Government-issued identification card
• Alien registration card
• Canadian Health Care Card
Acceptable forms of secondary valid, unexpired IDs include:

- Credit card (with or without a photograph)
- Library card
- Student ID
- Utility bill (with your name [first and last] and address appearing exactly the same as on your primary form of ID)

It is strongly recommended that you bring several forms of ID with you in case there are any questions.

An additional primary ID may be utilized as a secondary ID if necessary.

Admittance to take the exam does not guarantee the acceptability of your IDs or that your exam will be processed.

All reported cases of questionable identification are subject to review and approval by Pearson in its sole discretion.

Any candidate providing false identification or misrepresenting his or her identity at any time will be dismissed from the testing room and have his or her scores canceled. Pearson may consider further legal action in such cases.

You will be denied access to the Test Center if you do not:

- Have appropriate, valid, unexpired IDs
- Arrive on time for the start of the test—candidates arriving more than 15 minutes late will not be admitted to the testing room, and no refund will be given. No exceptions will be made to this policy
- Sign the Pearson VUE Candidate Rules Agreement
- Allow your digital photo, fingerprint, or palm vein pattern (where available) to be taken.

Visitors are not allowed at any time in the testing room.
Prohibited Items Policy

Prohibited items include, but are not limited to:

- Food
- Beverages
- Books
- Papers
- Highlighters
- Rulers
- Notes
- Earplugs
- Calculators (including watch calculators)
- Cell phones
- Recording devices
- Cameras
- Headphones
- Watches
- Any other electronic devices or reference materials.
- Any hat with a bill or brim unless it is worn for a religious or medical reason that has been pre-approved by Pearson.*
- Any article of clothing, jewelry, or accessory containing any information (whether as a design or otherwise) that may be reasonably related to the assessment.

*To receive approval, submit a request with the appropriate documentation explaining the need for this accommodation to PCAT Customer Relations.

Do not bring prohibited items to the test.

You will NOT have access to any purses, cell phones, or backpacks during the exam. These items must be stored in a designated secure area provided at the Pearson VUE Test Center. All electronic devices must be turned off while in the secure area. If your cell phone rings or makes any noise while in the secure area, your test will be invalidated and your fees will not be refunded. If, at the rest break, you must access a personal item, such as an item needed to take to a restroom, this is allowed. However, if you access anything else from the secure area (cell phone, backpack, study notes, etc.), your test will be invalidated. If you access, check, or turn on your cell phone at any time during your test session (including during your break) your test will be invalidated.

IF YOU ARE FOUND TO HAVE VIOLATED THE PROHIBITED ITEMS POLICY IN ANY WAY, YOUR PCAT SCORES WILL BE INVALIDATED AND NO REFUND WILL BE ISSUED.

Neither Pearson, its affiliated companies, agents, contractors, nor the Pearson VUE Test Centers assume responsibility for the theft, loss, or damage to any prohibited electronic device or other personal property brought into the testing center or left in your car.
Test Center Rules and Sign-In Procedures

- You will be given a “Pearson VUE Candidate Rules Agreement” to review and sign electronically.

- Be prepared to show two (2) forms of valid, unexpired ID as described in the section “What You Need to Bring With You on the Day of the Test.”

- Your digital photo, signature, and fingerprint or palm vein scan (where available) will be taken before you begin your exam.

- You will be provided with an erasable noteboard and marker that can be used during your exam.

During the Test

Pearson reserves the right to take any action necessary for a candidate’s failure to comply with the test administration regulations or with a proctor’s directions, including (but not limited to) canceling his/her PCAT scores and/or barring him/her from future testing.

- The proctor will show you to a workstation where a computer, monitor, and mouse will be ready for you to begin your exam. Your proctor will ensure that the exam is ready and waiting for you to begin and can answer any other questions you may have. Follow all the rules and instructions explained by the Pearson VUE Test Center staff.

- Earplugs or headphones may be offered to you by a proctor if you wish to use either during the exam.

- During your exam, a proctor sits in a viewing room where he/she has a direct line of sight of all the testing stations. Testing sessions are audio- and video-recorded, and the proctor can view each station independently on his/her monitor as well.

- You need to read and electronically sign the Acknowledgment page before starting your exam:

  If you do not click the “Yes” button to symbolize your signature and to accept the terms of the Acknowledgment, you will not be allowed to test and your fees will not be refunded. There will be no exceptions to this policy.

- At the time for the scheduled rest break, a break screen will appear. To take the break, raise your hand, and a proctor will place the exam into the break mode and escort you out of the testing room. Please note a 15-minute break is timed on the computer. If you are not back to your testing station before the break is over, the next section will automatically begin. If you take a break in addition to the one that is scheduled, you will not be able to make up any lost testing time.
• Any candidate who leaves the testing room before or after the scheduled break must first receive permission from a proctor and will be escorted while outside the testing room.

• You may not leave the building during breaks.

• You may not ask questions about the exam after it begins.

• Report any suspicious behavior or violation of rules to your proctor by raising your hand during the exam or informing the proctor at the rest break or after the testing session.

• Any candidate who gives or receives assistance during the test will be required to turn in all test materials immediately and to leave the testing room. In such a case, the candidate’s test will not be scored, no fee payments will be refunded to the candidate, and legal action may be taken.

• If your scores are canceled because of your failure to comply with Pearson’s testing policies, your scores will not be reported and your fees will not be refunded. Please note this test will count as one of the five tests that each candidate is allowed to take.

• You will receive a printed unofficial preliminary personal Score Report before leaving the Pearson VUE Test Center that will show your scaled scores and percentile ranks on each multiple-choice subtest and for the Composite score. This is not equivalent to a personal Official Score Report or an Official Transcript. The scores displayed on this report are still pending verification by Pearson and therefore the preliminary personal Score Report is not official and cannot be presented to schools as a substitute for an Official Transcript.

### No Score Option

At the end of the test, you will be able to choose the “No Score Option.” If you do not want your test scored, then you will need to click the button stating “No, I do not want my test scored and do NOT want my scores reported to anyone.” Choosing the “No Score Option” means that scores will not be reported to you or to any of your selected schools. This request is irrevocable, fees will not be refunded, and any later requests to score your test and report your scores will not be considered.

### Test Center Closings and Delayed Starting Times

Adverse conditions (such as extreme weather or a power failure) or other circumstances may make it necessary to cancel the administration of a test or to delay the beginning of testing for some time period.
• Do not call the Pearson VUE Test Center to determine whether testing has been canceled or delayed. If a Test Center has a delay or cancellation, Pearson VUE will contact candidates directly via phone or email to notify them of the cancellation and reschedule their appointment.

• If you cannot appear for a test date due to hazardous weather or another calamity, you must email PCAT Customer Relations no later than 3 days after the test date and provide an explanation and documentation for your failure to appear on the testing date.

• If your testing has been canceled by Pearson or VUE, Pearson will not be held responsible for any expenses incurred beyond the cost of the exam, including but not limited to travel expenses and lost wages on the day of the exam.

Test Administration Concerns

After the exam, you will receive an email from the Pearson VUE Test Center that administered your exam. Please take the time to answer a few short questions concerning your testing experience.

• Please email PCAT Customer Relations no later than 14 days following your test date with any concerns or questions about the manner in which the Pearson VUE Test Center or its proctors administered the exam.

• Your response should include a thorough description of any incident including the date, type of incident, names of individuals involved, VUE incident report number (if applicable), and contact information so Pearson can follow up with you if needed.

• Please allow 3 to 4 weeks from the receipt of your email for any response.